

## **CCI Volunteer Internship - Job description**

### **About CCI**

Christian Council International (CCI) is a non-profit organization. It develops a Trans-Atlantic network of Christians involved in public policy and influences policy from a Christian perspective. CCI speaks up to international organizations such as the UN, EU, OSCE and in US Congress to stand up for a Christian voice with extra focus on themes such as life, family and freedom – limited government, individual liberty, religious freedom, freedom of education, and the family as the foundational building block of society.

### **Activities and responsibilities**

The activities and responsibilities of an intern typically include a broad range of substantive and administrative research functions, and may depend on the skill set and background of the applicant. Substantive responsibilities can include research and writing of reports, drafting oral or written statements, online monitoring and reporting on meetings at the UN and US Congress, reporting on meetings with diplomats and UN/ US officials, fact-checking and taking notes. In addition, other administrative work may be required, such as events support and other office tasks.

### **When?**

Applications are accepted on a rolling basis. Internships usually last between 2 to 3, sometimes up to 5 months. For the UN Internship dates should ideally overlap the three annual sessions in the first half of the year of the New York based Commission for Social Development (February), Commission on the Status of Women (March) and Commission on Population and Development (April). Or for the second half of the year: meetings of the Social, Humanitarian & Cultural Issues (Third Committee) (End of September till the beginning of November). Internships at US Congress are not yet open.

### **Where?**

At the moment CCI does not have an office. Most of the work will therefore take place from home. If possible some meetings can be attended on location at the UN in New York.

### **Requirements**

- at least one year of university studies;
- a strong interest in international relations or human rights;
- excellent English writing ability, preferably demonstrated by publications;
- a demonstrable commitment to the CCI mission;
- the ability to work independently in consultation with your manager, to develop initiatives, to work with deadlines, to be flexible and intellectually curious.

### **Compensation**

The internship is, in principle, on a voluntary basis. Depending on the budget, a small monthly allowance may be possible.

**CHRISTIAN COUNCIL INTERNATIONAL**  
**1747 PENNSYLVANIA AVE NW STE 1000 - WASHINGTON, DC 20006**  
**EIN: 85-1382246**

**E: [info@tccouncil.org](mailto:info@tccouncil.org) W: <http://www.tccouncil.org/>**

**Bank Account Number: 8002372360 Routing number: 221271935**

**CCI is a Section 501 (c)(3) organization under the IRS code, so contributions are tax-deductible for U.S. taxpayers.**



### **Interested?**

If you are interested, please send a letter of application with your CV to E: [info@tccouncil.org](mailto:info@tccouncil.org)  
For more information, please contact Henk Jan van Schothorst, E: [hjvanschothorst@tccouncil.org](mailto:hjvanschothorst@tccouncil.org)  
T: +31 6 55838607

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